



KEYSTONE OAKS SCHOOL DISTRICT
1000 Kelton Avenue
Pittsburgh, PA 15216

BOARD OF SCHOOL DIRECTORS

WORK SESSION
TUESDAY, FEBRUARY 11, 2020
7:00 PM

BUSINESS/LEGISLATIVE SESSION
TUESDAY, FEBRUARY 18, 2020
7:00 PM

**KEYSTONE OAKS SCHOOL DISTRICT
SCHOOL DIRECTORS' CALENDAR OF COMING EVENTS**

February 11, 2020 –Work Session

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- **Recognition of KO Designs**
- **Recognition of Elijah Hubinsky – 3rd Place Winner – Peace Poster Contest**
- **Academic Achievement – Dr. Varley**
- Public Comment
- Review of Reports
- Public Comment
- Adjournment

February 18, 2020– Business/Legislative

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Approval of Reports
- Public Comment
- Adjournment

BOARD PRESIDENT'S REPORT

February 18, 2020

Ms. Patricia A. Shaw

BOARD ACTION REQUESTED

I. BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of January 14, 2020 and the Business/Legislative Minutes of January 21, 2020

FOR INFORMATION ONLY

- | | |
|---|---------------------------|
| I. Parkway West Career and Technology Center Report | <i>Ms. Annie Shaw</i> |
| II. SHASDA Report | <i>Mr. Santo Raso</i> |
| III. PSBA/Legislative Report | <i>Mrs. Theresa Lydon</i> |
| IV. News from the Boroughs | |
| V. EXECUTIVE SESSION | |

EDUCATION REPORT

February 18, 2020

Mrs. Theresa Lydon, Chairperson

BOARD ACTION REQUESTED

I. AGREEMENT WITH THE COMMUNITY COLLEGE OF ALLEGHENY COUNTY

The Administration recommends that the Board approve the continued Dual Enrollment Programs Agreement between the Community College of Allegheny County and the Keystone Oaks School District.

II. AFFILIATION AGREEMENT WITH ROBERT MORIS UNIVERSITY

The Administration recommends that the Board renew the Affiliation Agreement for Internship/ Practicum/ Pre-Clinical and Student Teaching between Robert Morris University and the Keystone Oaks School District.

COMMUNICATIONS REPORT

February 18, 2020

Ms. Neely Crowell, Chairperson

I. FOR DISCUSSION ONLY

- ESchoolView - Boxcast

PERSONNEL REPORT

February 18, 2020

Ms. Patricia A. Shaw, Co-Chairperson
Mr. Matthew Cesario, Co-Chairperson

BOARD ACTION REQUESTED

I. RESIGNATION

It is recommended that the Board accept the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Sheila Bell	Paraprofessional – Nurses’ Assistant	February 17, 2020
Robin Phillips	Food Service Worker	January 30, 2020

II. MENTOR TEACHERS

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2017/2020*, it is recommended that the following **mentor teachers** be approved and receive payment for the 2019/2020 school year:

Marlo Fryer	\$362.50 (first semester)
Michael Orsi	\$181.25 (first 9 weeks)

III. APPROVAL OF ATHLETIC POSITIONS AND STIPENDS

A. In compliance with the *Keystone Oaks Education Association Agreement 2017/2020*, it is recommended that the Board approve the following spring coaches and stipends for the 2019/2020 school year:

<u>Sport</u>	<u>Position</u>	<u>Coach</u>	<u>Stipends</u>
Baseball	Head Coach	Nick Kamberis	\$4,750.00
	Assistant	Ken Hustava	\$3,500.00
	JV	John McCarthy	\$2,650.00
	JV	Jacob Rady	\$2,250.00
	JV	Ron Muszynski	\$1,500.00
Tennis (Boys)	Head Coach	Leslie Leopold	\$4,200.00
	Assistant	James Svidron	\$2,800.00
Track	Head Coach	Felix Yerace	\$6,300.00
	Assistant	Adam Mitchell	\$4,080.00
	Assistant	Eric Ragan	\$4,080.00

	Assistant	Marco Canello	\$4,080.00
	Assistant	Jeff Sieg	\$4,080.00
	Middle School	Dennis Sarchet	\$3,380.00
	MS Assistant	Russell Klein	\$2,700.00
	MS Assistant	Sarah Fontanesi	\$2,700.00
	MS Assistant	Danielle Kandrack	\$2,700.00
	Volunteer	Tyler Pajak	
	Volunteer	Randy McCann	
Volleyball	Head Coach	Mike Mull	\$4,250.00
	Assistant	Jordan Zange	\$2,800.00
	Volunteer	Pat Morrow	

B. In compliance with the *Keystone Oaks Education Association Agreement 2017/2020*, it is recommended that the Board approve the following spring coaches and stipends for the 2019/2020 school year:

Softball	Head Coach	Mark Kaminski	\$4,750.00
	Assistant	Kristin Kaminski	\$3,000.00
	JV/Assistant	Jenna Ross	\$3,900.00
	Middle School	Keith Buckley	\$3,000.00
	MS Assistant	Taylor Brownlee	\$2,700.00

For Information Only

The hiring of Kristin Kaminski and Mark Kaminski requires the waiver of Board Policy No. 803: Nepotism by six (6) disinterested Board Members considering the staffing need of the position. The minutes of this meeting will reflect that this is a vote to override the Nepotism Policy, and also that there were no other qualified/experienced candidates for the position in question.

III. APPROVAL OF SPECIALITY AND SUPPORT POSITIONS

In compliance with the *Keystone Oaks Education Association Agreement 2017/2020*, it is recommended that the following individuals be approved as sponsors for the 2019/2020 school year:

<u>Name</u>	<u>Position</u>	<u>Compensation</u>
Shane Hallam	Musical Director	\$3,000.00
William Eibeck	Assistant	\$5,000.00
Alivia Owen	Assistant	\$3,000.00
Kirk Howe	Assistant	\$3,000.00
Amanda Hallam	Assistant	\$2,000.00
Lauren Kirkpatrick	Assistant	\$2,000.00
Craig Wetzal	Assistant	\$2,000.00
Shane Hallam	Assistant	\$1,840.00

IV. TEACHING LOAD COMPENSATION

In compliance with the *Keystone Oaks Education Association Agreement 2017/2020*, it is recommended that the following individual be compensation for the first semester of the 2019/2020 school year:

1. Secondary Teacher Stipend for Teaching 7 out of 8 Periods

Kathy Morrow	\$1,000
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FINANCE REPORT

February 18, 2020

Ms. Raeann Lindsey, Chairperson

BOARD ACTION REQUESTED

I. ACCOUNTS PAYABLE APPROVAL LISTS THROUGH JANUARY 31, 2020

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of January 31, 2020 (Check No. 61345-61577)	\$987,544.05
B. Food Service Fund as of January 31, 2020 (Check No. 9204-9211)	\$38,405.88
C. Athletics as of January 31, 2020 (Check No. 3177-3184)	\$5,932.23
D. Capital Reserve as of January 31, 2020 (None)	\$0.00
TOTAL	\$1,031,882.16

II. EXONERATION OF TAX COLLECTORS

It is recommended that the Board approve the exoneration of the real estate tax collectors as outlined below:

KEYSTONE OAKS SCHOOL DISTRICT – Castle Shannon RESOLUTION NO. 01-20

THE RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE KEYSTONE OAKS SCHOOL DISTRICT EXONERATING THE TAX COLLECTOR OF THE **BOROUGH OF CASTLE SHANNON**, NAMELY **EILEEN O'MALLEY** FOR THE TAXABLE YEAR OF 2019 IN ACCORDANCE WITH THE TAX COLLECTOR'S REPORT DATED JANUARY 8, 2020.

WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and

WHEREAS, the Borough of Castle Shannon comprises one geographical area of the said Keystone Oaks School District; and

WHEREAS, *Eileen O'Malley* is the elected Tax Collector for the Borough of Castle Shannon and has collected taxes for the year of 2019 at a rate of 19.499 mills at face; and

WHEREAS, on January 8, 2020, the said elected Tax Collector of the Borough of Castle Shannon, *Eileen O'Malley*, has filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of **\$293,657.26**, the

said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, **MBM Collection Services, LLC**.

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates *Eileen O'Malley* for taxes found to be delinquent and lien in the amount of **\$293,657.26** arising out of the collection of the 2018 tax duplicate in the amount of 19.499 mills at the face on behalf of the Keystone Oaks School District, and the said Borough of Castle Shannon Tax Collector, *Eileen O'Malley*, is therefore, exonerated from the aforementioned delinquent and liened taxes on the day and date below mentioned.

ADOPTED this 18th day of February 2020.

ATTEST:

Keystone Oaks School District

BY: _____
William P. Stropkaj, Superintendent

BY: _____
Patricia Ann Shaw, President

APPROVE as to legal form this 18th day of February 2020.

BY: _____
Maiello, Brungo & Maiello, LLP

**KEYSTONE OAKS SCHOOL DISTRICT - Dormont
RESOLUTION NO. 02-20**

THE RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE KEYSTONE OAKS SCHOOL DISTRICT EXONERATING THE TAX COLLECTOR OF THE **BOROUGH OF DORMONT**, NAMELY **HARVEY LEIBERMAN** FOR THE TAXABLE YEAR OF 2019 IN ACCORDANCE WITH THE TAX COLLECTOR'S REPORT DATED JANUARY 6, 2020.

WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and

WHEREAS, the Borough of Dormont comprises one geographical area of the said Keystone Oaks School District; and

WHEREAS, *Harvey Leiberman* is the elected Tax Collector for the Borough of Dormont and has collected taxes for the year of 2019 at a rate of 19.499 mills at face; and

WHEREAS, on January 6, 2020, the said elected Tax Collector of the Borough of Dormont, *Harvey Leiberman*, has filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of **\$341,973.75** the said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, **MBM Collection Services, LLC**.

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates *Harvey Leiberman* for taxes found to be

delinquent and lien in the amount of **\$341,973.75** arising out of the collection of the 2019 tax duplicate in the amount of 19.499 mills at the face on behalf of the Keystone Oaks School District, and the said Borough of Dormont Tax Collector, *Harvey Leiberman*, is therefore, exonerated from the aforementioned delinquent and lien taxes on the day and date below mentioned.

ADOPTED this 18th day of February 2020.

ATTEST: Keystone Oaks School District

BY: _____
William P. Stropkaj, Superintendent

BY: _____
Patricia Ann Shaw, President

APPROVE as to legal form this 18th day of February 2020.

BY: _____
Maiello, Brungo & Maiello, LLP

**KEYSTONE OAKS SCHOOL DISTRICT – Green Tree
RESOLUTION NO. 03-20**

THE RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE KEYSTONE OAKS SCHOOL DISTRICT EXONERATING THE TAX COLLECTOR OF THE **BOROUGH OF GREEN TREE**, NAMELY **BABETTE LEGLER** FOR THE TAXABLE YEAR OF 2019 IN ACCORDANCE WITH THE TAX COLLECTOR’S REPORT DATED JANUARY 15, 2020.

WHEREAS, the Keystone Oaks School District is a corporation located at 1000 Kelton Avenue, Pittsburgh, PA 15216; and

WHEREAS, the Borough of Green Tree comprises one geographical area of the said Keystone Oaks School District; and

WHEREAS, *Babette Legler* is the elected Tax Collector for the Borough of Green Tree and has collected taxes for the year of 2019 at a rate of 19.444 mills at face; and

WHEREAS, on January 15, 2020, the said elected Tax Collector of the Borough of Green Tree, *Babette Legler*, has filed with the Board of School Directors of the Keystone Oaks School District an accounting showing all taxes collected with the exception of **\$274,138.74**, the said taxes being delinquent and subject to lien and have been transferred to the delinquent and lien tax collection, **MBM Collection Services, LLC**.

NOW THEREFORE, be it resolved by the Board of School Directors of the Keystone Oaks School District that the Board hereby exonerates *Babette Legler* for taxes found to be delinquent and lien in the amount of **\$274,138.74** arising out of the collection of the 2019 tax duplicate in the amount of 19.499 mills at the face on behalf of the Keystone Oaks School District, and the said Borough of Green Tree Tax Collector, *Babette Legler*, is therefore, exonerated from the aforementioned delinquent and lien taxes on the day and date below mentioned.

ADOPTED this 18th day of February 2020.

ATTEST:

Keystone Oaks School District

BY: _____
William P. Stropkaj, Superintendent

BY: _____
Patricia Ann Shaw, President

APPROVE as to legal form this 18th day of February 2020.

BY: _____
Maiello, Brungo & Maiello, LLP

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2019 – 2020 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2019-2020 BUDGET TOTAL	2019-2020 7 MONTH JANUARY/ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources	\$ 30,223,490	\$ 27,918,693	\$ (2,304,797)
7000	State Revenue Sources	\$ 12,272,835	\$ 4,860,122	\$ (7,412,713)
8000	Federal Revenue Sources	\$ 666,330	\$ 225,464	\$ (440,866)
Total Revenue		\$ 43,162,655	\$ 33,004,279	\$ (10,158,376)

				(OVER) UNDER BUDGET
Expenditures				
100	Salaries	\$ 17,552,090	\$ 8,066,425	\$ 9,485,665
200	Benefits	\$ 11,027,539	\$ 4,924,966	\$ 6,102,573
300	Professional/Technical Services	\$ 1,558,997	\$ 1,103,074	\$ 455,923
400	Property Services	\$ 1,122,100	\$ 592,684	\$ 529,416
500	Other Services	\$ 5,399,722	\$ 2,806,134	\$ 2,593,588
600	Supplies/Books	\$ 1,444,142	\$ 1,052,237	\$ 391,905
700	Equipment/Property	\$ 635,152	\$ 603,673	\$ 31,479
800	Other Objects	\$ 566,455	\$ 290,685	\$ 275,770
900	Other Financial Uses	\$ 4,645,250	\$ 2,936,941	\$ 1,708,309
Total Expenditures		\$ 43,951,447	\$ 22,376,819	\$ 21,574,628

Revenues exceeding Expenditures \$ (788,792) \$ 10,627,460 \$ 11,416,252

Other Financing Sources/(Uses)

Interfund Transfers In (Out) \$ - \$ - \$ -

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF JANUARY 31, 2020

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 1/1/2020	\$ 92,448.40	\$ 14,532.48
Deposits	\$ 1,460.72	\$ 6,043.58
Subtotal	\$ 93,909.12	\$ 20,576.06
Expenditures	\$ 5,816.10	\$ 6,507.23
Cash Balance - 1/31/2020	\$ 88,093.02	\$ 14,068.83

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF JANUARY 31, 2020

	BALANCE
GENERAL FUND	
FNB BANK	\$ 1,800,037
PAYROLL (pass-thru account)	\$ 13,961
FNB SWEEP ACCOUNT	\$ 302,953
ATHLETIC ACCOUNT	\$ 14,069
PLGIT	\$ 10,500,005
FNB MONEY MARKET	\$ 3,477,198
PSDLAF	\$ 161,920
INVEST PROGRAM	\$ 180,460
OTHER POST-EMPLOYMENT BENEFITS	\$ 1,970,962
COMPENSATED ABSENCES	\$ 427,207
	\$ 18,848,772
CAFETERIA FUND	
FNB BANK	\$ 320,060
PLGIT	\$ 776
	\$ 320,836
CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 213,731
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 797
	\$ 214,528
GRAND TOTAL	\$ 19,384,136

FACILITIES REPORT

February 18, 2020

Mr. Santo Raso, Chairperson

BOARD ACTION REQUESTED

I. MYRTLE AVENUE ELEMENTARY PLAYGROUND EQUIPMENT

It is recommended that the Board approve the Myrtle Playground excavation and removal of the existing wood mulch. This will also include installation of the engineered wood fiber mulch by Gametime at a cost not exceed \$6,000.00, to be taken from the capital fund.

For Information Only

The total cost of the project is \$26,071.72. The Myrtle PFO is contributing \$20,000.00 to this project.

II. AGREEMENT WITH WHC PA, LLC dba zTrip

It is recommended that the Board approve the agreement between WHC PA, LLC dba zTrip and the Keystone Oaks School District.

III. AGREEMENT WITH ETS TRANSPORTATION

It is recommended that the Board approve the transportation agreement between ETS Transportation and the Keystone Oaks School District.

IV. AGREEMENT WITH BME TRANSIT, LLC.

It is recommended that the Board approve the agreement between BME Transit and the Keystone Oaks School District.

V. FOR DISCUSSION ONLY

- Lead Test Results

ACTIVITIES & ATHLETICS REPORT

February 18, 2020

Ms. Raeann Lindsey, Chairperson

BOARD ACTION REQUESTED

I. COMPETITIVE EVENT

It is recommended that the Board approve the following competitive event:

FBLA – State Leadership Conference (Level II)

April 5, 2020 – April 8, 2020

Number of Students – 24 (\$250 each)

Activity Sponsor – Beth Smith (\$792)

Total District Funds Requested - \$6,792.00

II. EXTRA ATHLETIC WORKERS' – 2019/2020 SCHOOL YEAR

It is recommended that the Board approve the following individual as an extra athletic worker for the 2019/2020 school year:

Evan Weissert